**Executive Committee**

President - Lee Walker

President-Elect – Karyn Smith

Treasurer - Bonnie Avonrude

Secretary – Katheryn Courville (903) 235-5890 [kacourville@gmail.com](mailto:kacourville@gmail.com)

Director – Tim Hernandez

Director - Sheila Evans

Director – Stefani Ross

Past President – Katheryn Courville

Committee Chairs:

* Membership: Stefani Ross
* Communication: Tim Hernandez
* Professional Education: Sheila Evans
* Nominating: Katheryn Courville (always past-president)
* Public Education: Katheryn Courville

Representatives

* Southern – Stefani Ross
* Northern -

In Attendance:

Walker, Smith, Avonrude, Courville, Hernandez, Ross

**ENA'S VISION STATEMENT**

ENA is indispensable to the global emergency nursing community.

**ENA'S MISSION STATEMENT**

The mission of the Emergency Nurses Association is to advocate for patient safety and excellence in emergency nursing practice.

AGENDA

Thursday, Oct 1, 2020 @ 6:00pm

Continuing Education to follow at 7:00pm “Triage Re-Imagined”

1. Call to Order **(Lee Walker)**  5 minutes
2. Establish Quorum
3. Welcome/Introductions
4. Adoption of Consent Agenda
   1. Approval of Minutes
      1. Meeting Minutes
5. Adoption of Meeting Agenda
6. Conflict of Interest Disclosure
7. President’s Report **(Lee Walker)** 5 minutes
   1. Welcome and upcoming meeting dates
   2. Assign chair persons
8. Treasurer’s Report **(Bonnie Avonrude** 10 minutes
   1. Checking/Savings $4,453.43 /
   2. IRS Form 990 (IRS deadline May 15)
   3. 2021 Budget (Avonrude & Smith)
9. Committee Reports 15 minutes
10. Membership Standing Committee **(Ross)**
    1. Current membership (211)
    2. List of outgoing Members (11)
    3. New members (none this month)
    4. Student membership (Courville)
    5. 2021 Plan for Membership
    6. Texas ENA Oct 6th Membership meeting (Ross)
11. Communication Standing Committee **(Hernandez)**
    1. Current Communication Channels
    2. Social media – Facebook boost of Oct 1 meeting
    3. Website [www.easttexasena.org](http://www.easttexasena.org)
    4. Email and CAN-SPAM Act compliance (attached)
    5. Print communications
    6. New ENA Logo ([ENA Brand Center](https://www.ena.org/membership/get-involved/state-and-chapter-leader-area/ena-brand-center))
    7. Monthly State Pulse (you should be getting in your email)
    8. 2020 Plan for Communications
    9. “In Case of Emergency” movie premiere
12. Professional Standing Education Committee **(Evans)**
    1. Annual Continuing Education Event
       1. CEN Review
       2. Contact ENA educational services 847-460-4123 for info on CEs
       3. 2020 Plan for Professional Education
13. Nominations Standing Committee **(Courville)**
    1. 2020 Plan for Nominations
       1. 2021 Voting completed. Report on Winners
       2. No Vote necessary: President Karyn Smith (Longview), Past-President Lee Walker (Tyler)
       3. President Elect: Tim Hernandez (Nacogdoches)
       4. Treasurer: Bonnie Avonrude (Tyler)
       5. Secretary: Katheryn Courville (Longview)
       6. Directors (3): Amanda Carroll (Longview), Nicki Magee (Mount Pleasant), Stefanie Ross (Lufkin)
       7. Send out announcement to membership **(Courville)**
14. Public Education (Quality, Injury Prevention) Committee (**Walker/Courville**)
    1. A Day in the life of an emergency nurse – Sept meeting
    2. Stop the Bleed Initiative
    3. Other Quality/Injury Prevention initiatives
    4. RAC (Piney Woods Regional Advisory Council) **(Courville)**
    5. DETRAC (Deep East Texas RAC) (Ross)
15. Unfinished Business 10 minutes
    1. Strategic Plan **(Smith and 2021 Board)**
       1. Template attached
16. New Business 10 minutes
    1. State & Chapter Leaders Orientation (SCLO) Scottsdale, AZ Jan 21, 22, 23 report **(Tim Hernandez, Karyn Smith)**
    2. National ENA Annual Meeting – Virtual **(Walker, Avonrude, Smith)**
       1. Bonnie will post on website – a little blurb about the event and how to register and receive CEs before December. (**Avonrude).**
    3. Research **(Courville)**
       1. ENAF/STTI Grant $6000 due 3/31
    4. Emergency Nurses Elective Course @ UT Tyler’s School of Nursing **(Courville)**
    5. **Texas ENA Quarterly** 
       1. Oct 8, 9, 10 **(Ross, Smith, Hernandez, Avonrude – party only)**
       2. Jan
       3. Apr 8, 9, 10 (Nac?) **Ross**
    6. New ETENA email: [EastTexasENA@gmail.com](mailto:EastTexasENA@gmail.com)
       1. Lee will be responsible for observing.
       2. We will all send all official emails from this email
       3. Tim will set up signature with ETENA logo, facebook, website
    7. List of supervisors/directors of ER facilities. KC has and will share.
    8. In Case of Emergency – get word out **(Walker, Hernandez, Smith)**
17. Information Agenda **(Walker)** (includes items that do not need action or discussion)
18. Upcoming Meetings
    1. First Thursday of the Month @ 7pm
    2. Dates
       1. Nov 5 – Zoom business meeting
       2. Dec 3 - Face-to-Face in Tyler
          1. Board meeting (first)
             1. Strategic plan with 2021 board
             2. Role transitions
          2. Holiday Party
19. Adjourn
    1. Motion to adjourn (Hernandez)
    2. Second (Avonrude)